

2023 Advertising Insertion Order

Client:	Phone:
Contact:	Email:
Address:	Website:
Bill To:	
PACKAGE "F"- \$12,900 net	
DDINT. AL. (7) (I E II D	
PRINT: Choose seven (7) months– Full Page ads	
□Jan □Feb □Mar □Apr □May □Jun □Jul □Aug □]Sep □Oct □Nov □Dec
DUZZ E NEWOLETTED. OL. 17 (D) 4	
BUZZ E-NEWSLETTER: Choose five (5) months-	Side banners
□Jan □Feb □Mar □Apr □May □Jun □Jul □Aug □	Sep Oct Nov Dec
DDODUGT SEATURE	
PRODUCT FEATURE: Choose two (2) months	
□Jan □Feb □Mar □Apr □May □Jun □Jul □Aug □	Sep Oct Nov Dec
Client Signature:	Date:

Fax or email signed insertion order to Adriana Heikkila at (630) 562-7983 or aheikkila@ballpublishing.com

Material Deadlines and Specifications

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Print/Digital	12/6	1/6	2/6	3/6	4/6	5/5	6/6	7/6	8/7	9/6	10/6	11/6
Product	11/21	12/19	1/18	2/20	3/20	4/18	5/18	6/19	7/18	8/18	9/19	10/18

Advertising Specifications

*For detailed material and design specifications: ballpublishing.com/productionguidelines.

PRINT: Full Page Live Area: 8 in. x 9.875 in. Trim: 9 in. x 10.875 in. Bleed: 9.25 in. x 11.125 in. Bleed option available*

DIGITAL: 120 x 240 pixels Side Banner

PRODUCT FEATURE: 40-word description for one product with high-resolution, print-ready product image (no logos/text, on-sweep photography preferred)—JPG, TIF or EPS file format, unzipped. Email PRODUCT FEATURE material to: Adriana Heikkila, Sales Coordinator at aheikkila@ballpublishing.com

Print and Digital Ad Submission

Email **PRINT** advertising materials to: **Kathy Wootton**, *Production Manager*, **ph** 1.630.588.3352 | **email** <u>kwootton@ballpublishing.com</u>

FTP upload available. Call for instructions to verify your upload with Kathy. Preferred medium for advertiser-supplied printed ad materials is high-resolution (minimum resolution 300 dpi), press-ready PDFs.

Email **DIGITAL** advertising materials to: **Denielle Noe**, *Publishing Assistant*, **ph** 1.630.588.3233 | **email** <u>dnoe@ballpublishing.com</u>

Exact dimensions (pixels); jpg or gif; file size ≤100kb; URL is requested for each ad. Animation allowed. Flash not accepted for e-newsletters.